

**Notice: Electronic Federal Drug Testing Custody and Control Form**  
**49 CFR Part 40 – Final Rule (FR)**  
**Effective April 13, 2015**

The Final Rule allows employers, collectors, laboratories, and Medical Review Officer to use the electronic version of the Federal Drug Testing Custody and Control Form (eCCF) in the DOT-regulated drug testing program. The FR can be viewed at (<http://www.gpo.gov/fdsys/pkg/FR-2015-04-13/pdf/2015-08256.pdf>). The final rule is effective April 13, 2015. Employers and their service agents can begin using the eCCF only when the employer's laboratory has been approved by the Department of Health and Human Services National Laboratory Certification Program (NLCP). For more information regarding this approval process, contact NLCP at 919-541-7242 or at [nlcp@rti.org](mailto:nlcp@rti.org)

**The eCCF:**

1. The eCCF requires the same collection of information and distribution of information to the relevant parties as the paper CCF requires.
2. This final rule does not require entities to use an eCCF. A regulated entity may continue to use the paper CCF and must not use an eCCF until that regulated entity's laboratory is approved to use an eCCF.

**Use of the eCCF:**

1. Employers and their service agents can begin using the eCCF only when the laboratory has been approved to use an eCCF through the NLCP laboratory inspection process. For more information regarding this approval process, contact NLCP at 919-541-7242 or at [nlcp@rti.org](mailto:nlcp@rti.org)
2. When using an eCCF, employers must establish adequate confidentiality and security measures to ensure that confidential employee records are not available to unauthorized persons. This includes protecting the physical security of records, access controls, and computer security measures to safeguard confidential data in electronic form.
3. An employer who uses an eCCF must ensure that the collection site, the primary and split laboratories, and MRO have compatible systems, and that the employee and any other program participants in the testing process will receive a legible copy of the CCF.

**Other Items:**

- It is important to note that electronic signatures are not acceptable throughout the rest of Part 40. The use of the eCCF will create an exception so that electronic signatures will be acceptable on this form only and not throughout the rest of Part 40.